

# Wilkes Barre Area Career Technical Center (WBACTC)

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**Note:** Please don't hesitate to call if you have any questions.

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GOVERNOR TOM WOLF

July 1, 2015, Governor Wolf signed into law PA House Bill 1276. It is now required that all Businesses entering into a Coop or similar program agreement, designate an Employer/Supervisor identified as the child's supervisor and person responsible for the child's welfare while in the program. This Employee/Supervisor must obtain the following 3 clearances:

## How to Obtain Employer/Supervisor Clearances

**During the process of obtaining your clearances, there will be areas that will ask you what agency or organization the clearances are for, the agency/organization is Wilkes Barre Area Career and Technical Center. You may even put WBACTC.**

### **1. KeepKidsSafe.pa.gov**

Click "Child Abuse Clearance"

### **2. Child Abuse History Clearance** (Free to Volunteers Having Contact with Children)

Click Online Submission "Self Service Portal" to be directed to web site.

(Click on "Create an Individual Account" and then you will be promoted to create your own "Keystone ID". Once you create an ID, you need to go back and re-log back on the site and repeat the process. (The record should be sent to your email or printable on site.)

### **3. PA State Police Criminal Record Check (Free to Unpaid Volunteer)**

Go on the [KeepKidsSafe.pa.gov](http://KeepKidsSafe.pa.gov) website

Click Online Request Link “Pa Access to Criminal History (PATCH)” on the bottom of the site to be directed to web site.

(Click “New Record Check (Volunteers Only)”) No need to use the mail in form, the online Record Check is immediately printable once processed.

### **4. Federal Bureau of Investigation Fingerprinting (\$23.00)**

**NOTE:** FBI Fingerprinting is only required if you have lived outside the Commonwealth of Pennsylvania in the last 10 years.

Applicants must pre-register by going to [www.identogo.com](http://www.identogo.com) and clicking “Get Fingerprinted”.

Then select state, digital fingerprinting, and enter service code 1KG6ZJ.

**NOTE:** The Agency or Organization for which you will be Volunteering is – “Wilkes Barre Area Career Technical Center”.

Once pre-registered, you may schedule a time at the center of your choice.

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#### **Advantages and Additional Information:**

- A child is defined as an individual under 18 years of age.
- As per PA House Bill 1276, the Wilkes Barre Area CTC must obtain copies of the Employee/Supervisor background clearances to securely be kept on file at the WBACTC.
- Clearances require renewal every 60 months (5 years).
- Advantages to an Employer/Supervisor obtaining clearances and partnering with CTC’s:
  - \* A large pool of skilled and ambitious Coop Students under the age of 18, new to the workforce, and eager to work and learn at a pay rate compensable to their experience.
  - \* Students enrolled in a Coop Program are available for work at an earlier hour Monday through Friday (typically around noon).
  - \* Coop Students are allowed to work up to 48 hours during a school week as compared to Non-Coop Students 28 hours.
  - \* Recognition from the WBACTC as Cooperative Employer (free PR).

## **Cooperative Education**

### **Bridging the Gap Between School and Work**

# 1. Keep Kids Safe (<http://www.keepkidssafe.pa.gov>)

**Keep Kids Safe PA**

To identify signs of child abuse and neglect, please visit [childwelfare.gov](http://childwelfare.gov)

To report suspected child abuse go to [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis) or call 1-800-932-0313.

**Keep Kids Safe PA**

**\*\*\*Governor Wolf waived background check fees required by the Child Protective Services Law for volunteers and reduced the cost of clearances for employment purposes from \$10 to \$8.\*\*\***

Protecting Pennsylvania's children from abuse and neglect is a shared responsibility. It requires collaboration from the formal child protective services system, community partners and our citizens to provide local safety nets for children and families that are facing challenges within our communities and neighborhoods.

Recently, 24 pieces of legislation were enacted, changing how Pennsylvania responds to child abuse. These changes significantly impact the reporting, investigation, assessment, prosecution and judicial handling of child abuse and neglect cases.

These changes:

- Strengthen our ability to better protect children from abuse and neglect by amending the definitions of child abuse and perpetrator;
- Streamline and clarify mandatory child abuse reporting processes;
- Increase penalties for failure to report suspected child abuse and protect persons who report child abuse;
- Promote the use of multi-disciplinary investigative teams (MDITs) to investigate child abuse related crimes and
- Support the use of information technology to increase efficiency and tracking of child abuse data.

**Who needs child abuse clearances?**  
\*\*\*New reduced/waived fee info included\*\*\*

**Frequently Asked Questions:** (Click on a question for more information)

**What is child abuse?**  
**Are you a mandated reporter?**  
**When must a mandated reporter make a report?**  
**Must I report suspected abuse if I learn of the abuse from someone other than the child who was allegedly abused?**

# 2. Child Abuse History Website (<https://www.compass.state.pa.us/CWIS/public/home>)

public/home Pennsylvania Department of Public Welfare MSN.com - Hotmail, Outlook, ... compass.state.pa.us

PA STATE AGENCIES PA ONLINE SERVICES

FAQ Contact Us

**WELCOME TO THE**  
**Child Welfare Portal**

Our service provides a means for individuals to apply for PA Child Abuse History Clearance online and for mandated reporters to report child abuse in Pennsylvania.

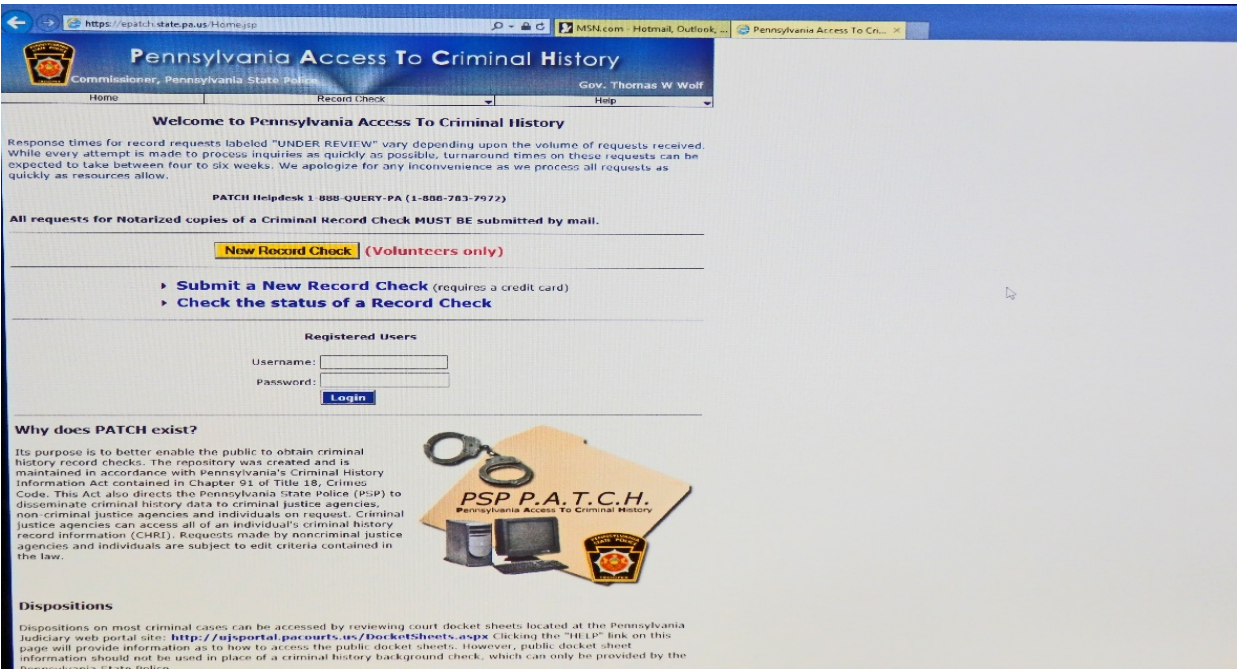
INDIVIDUAL LOGIN CREATE INDIVIDUAL ACCOUNT

Organizations can manage PA Child Abuse History Clearances online for their employees and volunteers

ORGANIZATION LOGIN CREATE ORGANIZATION ACCOUNT

If the child you would like to report on is in immediate danger, please call 911 immediately.

### 3. PA State Police Website (<http://epatch.state.pa.us/Home.jsp>)



### 4. IdentoGO Website (<https://www.IdentoGO.com>)

